



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

REHABILITATION INSTRUCTOR II

Job Number: 20001082

Job Code: 51470V000101

Job Group: 5100 - ALLIED EDUCATION

Job Established: 06/16/1982

Job Revised: 02/24/2006

Grade: 11 Salary (MIN - MID):

\$13,581-\$17,990 - Hourly

\$2,206.92-\$2,923.38 - 37.5 Hr. Monthly Salary

\$2,354.04-\$3,118.28 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Teaches vocational, pre-vocational, communications, mobility, daily living activities, independent living activities and related subjects within an institution, rehabilitation center or facility; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE:

Must have two years of teaching experience or recreational therapy experience. (Some types of experience might include teaching people with sight disabilities to use a cane, a therapeutic recreation leader, teaching daily living skills or how to communicate.)

Substitute EDUCATION for EXPERIENCE:

Graduate study in a related field will substitute for the required experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

Paraprofessional experience in teaching people with disabilities vocational, pre-vocational, communications, mobility, daily living skills or related activities will substitute for the required education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Develops and plans instructional activities and is required to exercise considerable ingenuity and flexibility. Coordinates the work of other instructors and/or aides to develop and maintain a program to fit the needs, capabilities, and potential development of students in the rehabilitation center or facility. Plans and outlines evaluation and training instruction programs. Requisitions materials needed for class. Attends staffing on students. Evaluates students progress. Instructs students in recreational programs and independent living activities. Prepares records and reports for a rehabilitation counselor's case records. Maintains classroom activities conducive to learning. Assists in placement and follow up of the client in employment. Promotes public relations for the agency. Prepares and maintains records and documentation of program activities, evaluations, progress reports, treatment plans and other records and reports necessary for daily operations. Applies the rules, regulations and policies of the department.

UNIQUE PHYSICAL REQUIREMENTS:

Work involves moderate to heavy lifting of residents and exposure to communicable diseases.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in a patient rehabilitation setting.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.